

General and cancellation conditions

1. The classes take place in the TRIVIUM CUENCA Centre (Centre of European Culture and Languages), Calle Sánchez Vera 13, 1º, Tel/ Fax.: 969235075.
2. There is no instruction on Spanish holidays.
3. Every course cancellation by a registered participant must be made in writing and has the following stipulations: a) No refund will be given if the course is interrupted due to trips, sickness, work or other reasons. If a cancellation is received up to 14 days before the start of the course, the deposit of 150,00 € will be retained. b) In the case of later cancellations, 200 € will be retained or will have to be paid. c) In the event of course cancellation after the start of the course or by a no-show (not coming to the course), the deposit and course fee will be retained or are to be paid in full. If the cancellation or absence cause further costs (e.g. Apartment, hotel, family accommodations) these must be paid for by the cancellation or absent participant.
4. In the event of sickness or accident, the Director of TRIVIUM CUENCA S.L. has the right to take all necessary steps or make all necessary arrangements. All costs for these procedures must be paid by the sick or injured participant. Participants have to come provided with medical insurance.
5. Any course participant is obliged to respect and carry out the Rules of the house or apartment or hostel.

I have read and accept the cancellation conditions

In order to comply with the provisions laid out in the RGPD (General Register of Data Protection) May 25th, 2018, we inform you that your personal data or the data of those in your charge included in the form will be registered in the file of the owner TRIVIUM Cuenca, Centro de Cultura y Lenguas Europeas SL (Centre of European Languages and Culture) , located at Calle Sánchez Vera 13/1º, E -16002 Cuenca (Spain.) The sole purpose of this will be in aiding the registration process at our center. This data will never be transferred to third parties for any other purpose except in cases established by Law. Upon accepting the transfer of your personal data in writing of this document, you give explicit consent that the person in charge of dealing with personal data at Trivium can handle any personal data exclusively for enrollment purposes at our center. Conversely, you may exercise your rights of access, cancellation, correction or objection established by law, by sending a personal request to administración@trivium-cuenca.com. All of this, without prejudice to the fact that you can exercise these rights under the terms established in the RGPD of May 15th, 2018.

I have read and accept the data protection policy.

CONFIRMATION, to be filled out by TRIVIUM CUENCA S.L.:

We here by confirm your registration for the course and confirm receipt of the € 150 advance payment.

from..... to 20.....

.....
Date/ Place

.....
Signature

.....
Trivium Cuenca SL



**TRIVIUM
CUENCA**

Centro de Cultura y Lenguas Europeas SL

**REGISTRATION FORM
SUMMER COURSES**

The duration of the SUMMER COURSES is between 2 July and 29 July. You can choose to start in any week for a minimum of 2 weeks. Arrival days on sundays and departure days on saturdays.

Example: 1.400,00 € per student, for 2 weeks:

- There is an average of 8 students per class.
- Airport Shuttle service (Madrid - Cuenca - Madrid).
- 4 daily teaching lessons from monday to friday (a total of 20 lessons). 1 lesson = 50 minutes.
- Accommodation in families (full board).
- Activities with one of our teachers are provided every afternoon
- We have a lot of different activities with spaniards every day.
- 2 Excursions throughout and surroundings, including activities like canyoning, cycling, riding or kayaking .
- Welcome folder and class material (grammar book).
- Initial evaluation and personal assessment.
- Right to final evaluation and certificate of attendance from the school.
- Use of the leisure rooms (WIFI in the whole centre).
- Use of the LIBRARY- VIDEO LIBRARY and loan service.
- Contact person for optimal advising, available from arrival until departure at the end of your stay.
- The Academy also has a 24-hour contact phone number.

Please send by email: info@trivium-cuenca.com

TRIVIUM - CUENCA

Calle Sánchez Vera 13, 1º
E-16002 Cuenca (Spain)

Tel: 0034 969 23 50 75
Mobil: 0034 616 47 88 42
www.trivium-cuenca.com

I wish to participate in the language course and request a firm booking and confirmation.

Please fill out legibly and put a check next to your personal wishes. Thank you.

Last name: First name:

Date of birth: Nationality: Occupation:

Street:

Postal code: City:

Telephone: State:

Email:

Course dates: from..... to 20.....

Arrival day in Madrid (sunday): 20.....

Departure day from Cuenca (Saturday): 20.....

Flight: **Origin**

Transfer from Madrid airport to Cuenca (included) 6.00 p.m.: Yes No

Transfer from Cuenca to Madrid airport (included) 7.30 a.m.: Yes No

Language ability:

None elementary intermediate good very good

Do you already have a Spanish certificate? Level A1 A2 B1 B2 C1 C2

Do you speak other languages?

Exam preparation: high school teacher training SIELE DELE

Accommodations: Single Double

Family (full board)

Apartment (ask for conditions)

Information for host families in Cuenca:

Do you have any allergies?

Do you need any special/regular medication?.....

Do you need any special diets? (e.g. vegetarian, gluten-free?):

Do you like pets? No yes Dogs, cats,...:

What do you do in your spare time?

Prices	2 weeks = 40 lessons	each week extra 20 lessons
With course and family	€ 1.400,00	€ 800,00

Additional lessons (private):

1 lesson 2 lessons 3 lessons (Price per lesson: € 20,00)
(daily or Mon Tue Wed Thu Fri)

Theme/ Specific course:

Special wishes:

How did you find out about our language courses?

By signing this form, you declare that you are aware of and accept the data protection clause and the general terms and conditions on the back of this Registration Form. by the organiser "TRIVIUM CUENCA S.L."

.....
Date/ Place Signature

First and last name:

Signatures of the parent(s)/legal representative(s)

Contact number:

To confirm attendance you must pay € 150 to the account indicated 14 days before the start of the course. The balance must be paid before the course starts. For further details please see our cancellation policy overleaf.

Bank: CaixaBank

Reference: student's name

IBAN: ES24 2100 2983 4213 0033 4727

BIC: CAIXESBBXXX