

General and cancellation conditions

1. Prices calculated for groups with a minimum of 14 students of the same level. If your group does not have 14 students, contact us to find out what the adjusted price will be. 16 students or more 2 groups.
2. If you have a last minute cancellation before the start of the trip, the teacher will no responsibility towards us and will not have to pay anything for the student. (Regarding the course).
3. The classes take place in the TRIVIUM CUENCA Centre, calle Sánchez Vera 13, 1º , Tel.: 0034969235075).
4. There is no instruction on Spanish holidays.
5. No refund will be given if the course is interrupted due to trips, sickness, work or other reasons.
6. Although safety precautions are taken by TRIVIUM CUENCA S.L., no responsibility will be assumed for accidents to participants.
7. We are not responsible for lost items or money.
8. Every course cancellation by a registered participant must be made in writing and has the following stipulations: a) If a cancellation is received up to 14 days before the start of the course, the deposit of € 100 will be retained. b) In the case of later cancellations, € 150 will be retained or will have to be paid. c) In the event of course cancellation after the start of the course or by a no-show (not coming to the course), the deposit and course fee will be retained or are to be paid in full. If the cancellation or absence cause further costs (e.g. Apartment, hotel, family accommodations) these must be paid for by the cancellation or absent participant.
9. In the event of sickness or accident, the Director of TRIVIUM CUENCA S.L. has the right to take all necessary steps or make all necessary arrangements. All costs for these procedures must be paid by the sick or injured participant.
10. Any course participant is obliged to respect and carry out the Rules of the house, apartment and hostel.

I have read and accept the cancellation conditions

In order to comply with the provisions laid out in the RGPD (General Register of Data Protection) May 25th, 2018, we inform you that your personal data or the data of those in your charge included in the form will be registered in the file of the owner TRIVIUM Cuenca, Centro de Cultura y Lenguas Europeas SL (Centre of European Languages and Culture) , located at Calle Sánchez Vera 13/1º, E -16002 Cuenca (Spain.) The sole purpose of this will be in aiding the registration process at our center. This data will never be transferred to third parties for any other purpose except in cases established by Law. Upon accepting the transfer of your personal data in writing of this document, you give explicit consent that the person in charge of dealing with personal data at Trivium can handle any personal data exclusively for enrollment purposes at our center. Conversely, you may exercise your rights of access, cancellation, correction or objection established by law, by sending a personal request to administración@trivium-cuenca.com. All of this, without prejudice to the fact that you can exercise these rights under the terms established in the RGPD of May 15th, 2018.

I have read and accept the data protection policy.

CONFIRMATION, to be filled out by TRIVIUM CUENCA S.L.:

We here by confirm your registration for the course and confirm receipt of the € 100 advance payment per student.

from..... to 20.....

.....
Date/ Lugar Signature Trivium Cuenca SL



**TRIVIUM
CUENCA**

Centro de Cultura y Lenguas Europeas SL

**REGISTRATION FORM
GROUP COURSES**

1 week course: € 290.00/ student.

- 4 daily teaching lessons from monday to friday (a total of 20 lessons). 1 lesson = 50 minutes.
- Accommodation in Hostel with breakfast in double or triple rooms with bathroom or families with supplement (fullboard)*.
- Single room accommodation with bathroom for the accompanying teacher.
- Activities with one of our teachers are provided every afternoon.
- Meeting with Spanish students of the academy or a visit to a high school.
- Visit to the Museum of Spanish Abstract Art with Workshop.
- Welcome folder and class material (grammar book).
- Initial evaluation and personal assessment.
- Right to final evaluation and certificate of attendance from the school.
- Use of the leisure rooms (WIFI in the whole centre).
- Use of the LIBRARY- VIDEO LIBRARY and loan service.
- Contact person for optimal advising, available from arrival until departure at the end of your stay.
- The Academy also has a 24-hour contact phone number.

2 weeks course: 540,00 €/ student

- 4 daily teaching lessons from monday to friday (a total of 40 lessons). 1 lesson = 50 minutes.

Please send by email: info@trivium-cuenca.com

TRIVIUM - Cuenca
Calle Sánchez Vera 13, 1º
E-16002 Cuenca (Spain)

Tel: 0034 969 23 50 75
Mobil: 0034 616 47 88 42
www.trivium-cuenca.com

We wish to participate in the language course and request a firm booking and confirmation.

Please fill out legibly and put a check next to your personal wishes. Thank you.

Educational institution:

.....

Street:.....

.....

Post code:..... City:.....

Telephone: State:.....

Email:

Teachers accompanying the group:

.....

.....

We would like to run a course from:..... until 20

Planned number of students:..... Planned number of female students:.....

[Add a list of participants 14 days before the start of the course.](#)

[If the accommodation is with a host family, 30 days before and fill in form 110.](#)

Accommodation: Hostel (included) Family: supplement of € 75.00/week)

Group Level 1: A1 A2 B1 B2 C1 C2

(16 students or more)

Group Level 2: A1 A2 B1 B2 C1 C2

Special wishes (Theme):

.....

Exam preparation: high school teacher education SIELE DELE

How did you find out about our language courses?

OPTIONAL (non binding)

Weekend excursions to Madrid with accommodation from € 85.00/ student. (Please ask for prices).

Weekend in Valencia with accommodation (2 nights), bike rental, Paella, transportation: € 275.00/ student. (Please ask for prices).

Half and whole day guided tours to the outskirts and surrounding areas of Cuenca. (Ask for a list of extracurricular activities with prices)

€ 19.00/ student: A typical meal like "Paella" or "Tapas" for the first or last day. (Ask for a quote)

I would like to receive a list of all free activities and a detailed programme (free of charge).

TRANSFER (non-binding, depending on the number of students)

Transfer from Madrid to Cuenca from € 390.00 in a small coach bus. (Without luggage compartment). Transfer from Madrid to Cuenca from € 430.00 in a medium coach bus.

Transfer from Madrid to Cuenca from € 475.00 in a big coach bus.

The activities are included for the teachers who accompany the group.

By signing this form, you declare that you are aware of and accept the data protection clause and the general terms and conditions on the back of this Registration Form. by the organiser "TRIVIUM CUENCA SL".

.....
Place/ Date

.....
Signature

To confirm attendance you must pay € 100,00/student to the account indicated 14 days before the start of the course. The balance must be paid before the course starts. For further details please see our cancellation policy overleaf.

Bank: CaixaBank

Reference: Educational institution

IBAN: ES24 2100 2983 4213 0033 4727

BIC: CAIXESBBXXX