

General and cancellation conditions

1. The classes take place in the TRIVIUM CUENCA Centre, calle Sánchez Vera 13, 1º, Tel.: 0034969235075.
2. There is no instruction on Spanish holidays.
3. Every course cancellation by a registered participant must be made in writing and has the following stipulations: If a cancellation is received up to 14 days before the start of the course, the deposit of € 150 will be retained. In the case of later cancellations, € 200 will be retained or will have to be paid. In the event of course cancellation after the start of the course or by a no-show (not coming to the course), the deposit and course fee will be retained or are to be paid in full. If the cancellation or absence cause further costs (e.g. Apartment, hotel, family accommodations) these must be paid for by the cancellation or absent participant.
4. In the event of sickness or accident, the Director of TRIVIUM CUENCA S.L. has the right to take all necessary steps or make all necessary arrangements. All costs for these procedures must be paid by the sick or injured participant.
5. Any course participant is obliged to respect and carry out the Rules of the school, apartment hostel.
6. Although safety precautions are taken by TRIVIUM CUENCA S.L., no responsibility will be assumed for accidents to participants.
7. In the event of sickness or accident, the Director of TRIVIUM CUENCA S.L. has the right to take all necessary steps or make all necessary arrangements. All costs for these procedures must be paid by the sick or injured participant.

I have read and accept the cancellation conditions

In order to comply with the provisions laid out in the RGPD (General Register of Data Protection) May 25th, 2018, we inform you that your personal data or the data of those in your charge included in the form will be registered in the file of the owner TRIVIUM Cuenca, Centro de Cultura y Lenguas Europeas SL (Centre of European Languages and Culture) , located at Calle Sánchez Vera 13/1º, E -16002 Cuenca (Spain.) The sole purpose of this will be in aiding the registration process at our center. This data will never be transferred to third parties for any other purpose except in cases established by Law. Upon accepting the transfer of your personal data in writing of this document, you give explicit consent that the person in charge of dealing with personal data at Trivium can handle any personal data exclusively for enrollment purposes at our center. Conversely, you may exercise your rights of access, cancellation, correction or objection established by law, by sending a personal request to administración@trivium-cuenca.com. All of this, without prejudice to the fact that you can exercise these rights under the terms established in the RGPD of May 15th, 2018.

I have read and accept the data protection policy.

CONFIRMATION, to be filled out by TRIVIUM CUENCA, S.L.

We here by confirm your registration for the course and confirm receipt of the € 150 advance payment.

from.....to..... 20.....

Date/ Place

Signature

Trivium Cuenca SL



**TRIVIUM
CUENCA**

Centro de Cultura y Lenguas Europeas SL

**REGISTRATION FORM
INTENSIV COURSES**

The recommended duration per course is 2 weeks. The minimum time for a course is one week. Registration is available any number of weeks (see prices).

- There is an average of 8 students per class.
- Airport Shuttle service (Madrid - Cuenca - Madrid).
- 4 daily teaching lessons from monday to friday (a total of 20 lessons). 1 lesson = 50 minutes.
- Accommodation in families (full board).
- Activities with one of our teachers are provided every afternoon.
- We have a lot of different activities with spaniards every day.
- 1 Excursion throughout and surroundings, including activities like canyoning, cycling, riding or kayaking .
- Welcome folder and class material (grammar book).
- Initial evaluation and personal assessment.
- Right to final evaluation and certificate of attendance from the school.
- Use of the leisure rooms (WIFI in the whole centre).
- Use of the LIBRARY- VIDEO LIBRARY and loan service.
- Contact person for optimal advising, available from arrival until departure at the end of your stay.
- The Academy also has a 24-hour contact phone number.

Please send by email : info@trivium-cuenca.com

TRIVIUM - CUENCA

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E-16002 Cuenca (Spain)

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